User Account Management Service my.uniwa.gr

Last update: 12/5/2023

Description

The User Account Management Service is a web-based service which give the user the ability to:

- change their password
- add or change their account recovery mail.
- Reset their account password.

Change password instructions

If a user wants to change his account password, he should follow the below steps:

- 1. Open using a browser the page https://my.uniwa.gr
- 2. Input his account credentials and press "Connect".

| Παρακαλώ εισάγετε τα στοιχεία του λογαριασμού σας. | |
|--|--|
| my.uniwa.gr | |
| Όνομα Χρήστη : π.χ. cs16299 | |
| Συνθηματικό : | |
| Σύνδεση | |
| Password Reset | |

3. Then he should go the tab "Change Password", insert the new password (twice) and press the "Update" button. If the new password complies with the system restrictions, then the message "Your account is updated!" will appear at the top of the page.

| | Account |
|---------------------------|--|
| Account Exit | User Info FullName : ΔΟΚΙΜΑΣΤΙΚΟΣ ΧΡΗΣΤΗΣ Deactivation : 05/07/2014 Change Password Recovery Mail Password Change Password 2: ALERT: The password has to contain letters, one number and one special characters: _, -, !, @, #, \$, %, |
| | ^, *, [,], (,), ?. Also cannot contain the username and has to be equal or larger to 8 digits. Update Update |
| | Account |
| STUTIENNIO AFTIERE PHIKHE | Your account is updated! User Info FullName : ΔΟΚΙΜΑΣΤΙΚΟΣ ΧΡΗΣΤΗΣ Deactivation : 05/07/2014 |
| Account | Change Password Recovery Mail Password Change |
| Exit | Password : Password2: ALERT: The password has to contain letters, one number and one special characters: _, -, !, @, #, \$, %, ^, *, [,], (,), ?. Also cannot contain the username and has to be equal or larger to 8 digits. Update |

Setting Recovery Mail Address Instructions

If a user want to add a new Recovery Mail Address or update the current one, he should:

- 1. Open using a browser the page https://my.uniwa.gr
- 2. Input his account credentials and press "Connect".
- 3. Go the tab "Recovery Mail".
- 4. If there is a current Recovery Mail, first delete it.

| | Account | |
|---------------------------|---|---|
| SUTININO AVTINATION PUTIN | User Info FullName : ΔΟΚΙΜΑΣΤΙΚΟΣ ΧΡΗΣΤΗΣ Deactivation : 05/07/2014 | 2 |
| CHILLERSITY OF WEST ATT | Change Password Recovery Mail |] |
| Account | Recover Mail : | |
| Exit | Keynumber (32digits): | |
| | Opdate | |

5. Insert a new Recovery Mail (e.g name@gmail.com) αnd press "Sent Key".

| | Account | |
|-------------------------|--|---|
| NUT HWO AYTHERE BILLING | User Info FullName : ΔΟΚΙΜΑΣΤΙΚΟΣ ΧΡΗΣΤΗΣ Deactivation : 05/07/2014 | ? |
| CHINERSITY OF WEST ALL | Change Password Recovery Mail | |
| Account | Recover Mail : Sent Key | |
| Exit | KeyNumber (32digits): A 32 digits KeyNumber has been sent. Please fill the above field with the received KeyNumber to validate the Update. | |
| | Update | |

6. The he should access his recovery mail, and open the message that he received from our app.

| Subject UNIWA:: Recovery Email Verification |
|--|
| |
| ====== English text follows ======= |
| Dear teststudent, |
| Someone requested the activation of email recovery to an external address (second general.com). |
| To proceed please enter the following code: 7218c968959a34809b729586ed322028 |
| If you don't want this change, please ignore this message. To keep your account secure, keep this message safe and do not forward it to third parties. |

7. In this email, there a 32digits keynumber. He should take this keynumber with copy/paste and copy it into the "KeyNumber (32digits)" field.

| | Account | |
|------------------------|---|---|
| ANTHANIO AYTHAN BIIKHY | User Info FullName : ΔΟΚΙΜΑΣΤΙΚΟΣ ΧΡΗΣΤΗΣ Deactivation : 05/07/2014 | 2 |
| CHUTTRESTY OF WEST HIT | Change Password Recovery Mail | |
| Account | Recover Mail : @gmail.com Sent Key | |
| Exit | KeyNumber (32digits): 7218c968959a34809b729586ed322028 A 32 digits KeyNumber has been sent. Please fill the above field with the received KeyNumber to validate the Update. | |
| | Update | |

8. Lastly he should press the "Update" button. If the keyNumber was copied correctly, the message "Your account is updated!" will appear at the top of the page.

| | Account |
|----------------|--|
| THANIO AYTIKKA | 2 |
| TANKET | Your account is updated! User Info FullName : ΔΟΚΙΜΑΣΤΙΚΟΣ ΧΡΗΣΤΗΣ Deactivation : 05/07/2014 |
| Account | Change Password Recovery Mail |
| Exit | Recovery Mail Recover Mail Recover Mail Recover Mail Delete KeyNumber (32digits): |
| | Update |

Recover Password Instructions

If a user has lost his password, he can reset it by following the below steps.

1. Open using a browser the page https://my.uniwa.gr

| Please insert your login credentials. |
|---------------------------------------|
| my.uniwa.gr |
| UserName : e.g cs16299 |
| Connect |
| Password Reset |

2. Press the "Password Reset" button.

| Please insert your login credentials. |
|---------------------------------------|
| my.uniwa.gr |
| UserName : e.g cs16299 |
| Password : |
| Connect |
| Password Reset |

3. Insert his account username (e.g cs323232) and his recovery mail. The press the "Send" button.

| Please insert you personal recovery mail address κωδικού (gmail.com, yahoo.gr, etc) | |
|--|---------------|
| my.uniwa.gr | |
| UserName : e.g cs16299 | |
| Recovery Mail : e.g my_personal_mail@gmail.com | |
| Send | <u>Return</u> |
| | |
| Please insert you personal recovery mail address κωδικού (gmail.com, yahoo.gr, etc) | |
| Please insert you personal recovery mail address κωδικού (gmail.com, yahoo.gr, etc) | |
| Please insert you personal recovery mail address κωδικού (gmail.com, yahoo.gr, etc) my.uniwa.gr UserName : teststudent | |
| Please insert you personal recovery mail address κωδικού (gmail.com, yahoo.gr, etc) my.uniwa.gr UserName : teststudent Recovery Mail : | |

| An email has been sent to you recovery mail address containing all the required informations fo | r creating a new password. |
|---|----------------------------|
| my.uniwa.gr | |
| UserName : teststudent | |
| Recovery Mail : @gmail.com | |
| Send | |
| Help Retur | <u>n</u> |

4. The he should access his recovery mail, and open the message that he received from our app.

1

| Subject UNIWA:: Recovery mail address |
|--|
| Dear teststudent, |
| You can create a new password using the following link : |
| Create New Password |
| If you don't want this change, please ignore this message. To keep your account secure, keep this message safe and do not forward it to third parties. |

5. In this email, he should find a link with the name "Create New Password". By opening the link, he will be redirected in a web page, where he can fill in a new password for his account.

| I | Please insert new password | |
|---------------------|----------------------------|---------------|
| STATE AND APPERTUNE | my.uniwa.gr | |
| Password : | | |
| Password2 : | | |
| | Update | <u>Return</u> |

IMPORTANT NOTICE!!!: The password has to contain letters, one number and one special characters: _, -, !, @, #, \$, %, ^, *, [,], (,), ?. Also cannot contain the username and has to be equal or larger to 8 digits.

6. Lastly he should press the "Update" button. If the new password complies with the restrictions a message "Your account is updated!" will appear at the top of the page.

2025/06/12 16:57

7/8

| Update was succefully! | |
|------------------------|--|
| my.uniwa.gr | |
| UserName : e.g cs16299 | |
| Connect | |
| Password Reset | |

From: https://wiki.noc.uniwa.gr/ - UNIWA NOC Documentation Wiki

Permanent link: https://wiki.noc.uniwa.gr/doku.php?id=my_uniwa_service_en

Last update: 2023/05/12 12:32

